

**OBAFEMI AWOLOWO UNIVERSITY, ILE-IFE**

**FACULTY OF EDUCATION**

**DEPARTMENT OF EDUCATIONAL FOUNDATIONS & COUNSELLING**

**B.A/B.SC DEGREE EXAMINATION 2011/2012 RAIN SEMESTER**

**EFC 402: ORGANISATION & ADMINISTRATION OF GUIDANCE SERVICES.**

*Answer all questions. Time: 1hr. 15mins. (For Parts A & B).*

**PART A**

1. Recommendation in respect of a student that is not based on cumulative record folder may likely have three defects, **name** them.
2. What would you call **the** model in which all members of staff have sense of belonging?
3. How would you describe a set of socially shared beliefs that people hold about members of a particular sex group?
4. What is the relevance of the school psychometrician in the school guidance programme?
5. The idea that 'Together Every One Achieves More' is recognized in which model?
6. Identify 4 qualities of a good record.
7. Suggest three reasons for orientation programme in the school.
8. What is the relationship between identification of counselling needs in a school by the counsellor and definition of goals of guidance services in secondary schools?
9. **The** collection and analysis of available data about an individual is regarded as ---
10. Suggest any 3 reasons why you think the counsellor might need a private office accommodation detached from the staff common room in his/her bid to counsel students.
11. Identify any three roles performed by the school guidance programme.
12. Why do you think the counsellor needs to prepare the annual budget for the unit very early enough?
13. During orientation programme, poor attendance and speakers' absence may arise; suggest possible ways to prevent these.

**PART B**

1. With particular reference to the basic principles of school guidance, identify all the necessities in organizing guidance services in the secondary school.

2. A private university has just offered you appointment to teach Organization and Administration of Guidance Services as a course, based on your experiences in the class activities and what you were taught, highlight the topical issues that would guide you in teaching the course.