

DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND COUNSELLING

2009/2010 Rain Semester Examinations

EFC 666: Organisation and Administration of ~~Guidance~~ Services

Instruction: Answer all questions

Time Allowed: 3 Hours

SECTION A

1. The following are the services inherent in school Guidance programme

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2. Three differences between Guidance and Counselling are as follows

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3. Six problems associated with initiating Guidance Programmes in schools include

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4. Six major Personnel involved in Guidance programme are

a-----b-----  
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-----c-----d-----  
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-----e-----f-----  
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5. 5 basic skills involved in counseling

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6. Four dangers to avoid in helping Process include

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## SECTION B

1. Justify the most appropriate model for guidance Administration in Nigerian Secondary schools
2. Explain into the details how to prepare for interview and the conditions under which counseling relationship can be terminated
3. Records are important to any guidance function. Highlight the various counseling records and their uses

RESERVE